

PROXY FORM

ANNUAL GENERAL MEETING

THE SOUTHERN AFRICAN INSTITUTE FOR BUSINESS ACCOUNTANTS (SAIBA)

Registration number: 1990/005364/08

TO BE COMPLETED BY SAIBA MEMBERS

I, _____ (name in block letters)

of _____ (address in block letters)

telephone (work): _____ (home) _____ e-mail: _____,

being a member of SAIBA, membership number: _____ do hereby appoint _____ (identity number or SAIBA membership number: _____), or failing him/her, the Chairperson of the Annual General Meeting, or failing him/her, the CEO of SAIBA, as my proxy to vote on my behalf at the Annual General Meeting of members of SAIBA, which will be held at **the Maslow, Time Square, Menlyn Maine, Pretoria** on **Wednesday, 14 November 2018 at 17h00**, for the purpose of considering and, if deemed fit, passing, with or without modification the resolutions to be proposed at the Annual General Meeting and at each adjournment of the Annual General Meeting and to vote for or against the resolutions or to abstain from voting in accordance with the following instructions:

INSERT AN "X" IN THE APPLICABLE BOX	Vote for	Vote against	Abstain
1. THAT that the audited annual financial statements, incorporating the directors' report and the independent auditor's report, for the financial year ended 30 June 2018 be is hereby accepted and adopted.			
2. THAT the firm, SizweNtsalubaGobodo Grant Thornton and Ms Jeanine Clark-Nellmapius as the designated auditor, be and is hereby re-appointed for the ensuing financial year.			
3. THAT the Board be and is hereby authorised to approve the remuneration of SizweNtsalubaGobodo Grant Thornton for the period ended 30 June 2019.			
4. THAT that the proposed remuneration of non-executive directors is hereby accepted and adopted.			
5. THAT [insert name of candidate] be and is elected as a director.	See Footnote 9		

6. THAT that [insert name of candidate] be and is hereby elected as a member of the Audit and Risk Committee and to continue in office until the next Annual General Meeting.	See Footnote 9
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Footnotes

1. Each member is entitled to appoint a proxy to attend, speak and vote in place of that member at the Annual General Meeting.
2. Every member of SAIBA who is not in arrears in payment of his/her annual subscription will be entitled to be present in person or by proxy at an annual general meeting.
3. Without a SAIBA membership number this proxy form is not valid.
4. The delivery of a duly completed proxy form will not preclude any member or his/her duly authorised representative from attending the Annual General Meeting and speaking and voting thereat instead of the proxy.
5. The Chairperson of the Annual General Meeting may reject a form of proxy which is completed and/or received other than in accordance with these notes.
6. Membership numbers may be obtained from the SAIBA Membership Department on (012) 643 1800.

Instructions on signing and lodging the form of proxy

7. A member may insert the name of a proxy or the names of two alternative proxies of the member's choice in the space/s provided above, with or without deleting "the chairperson of the Annual General Meeting", but any such deletion must be initialled by the member. **Should this space/s be left blank, the proxy will be exercised by the Chairperson of the Annual General Meeting.** The person whose name appears first on the proxy form and who is present at the Annual General Meeting will be entitled to act as proxy to the exclusion of those whose names follow.
8. A member's voting instructions to the proxy may be indicated by the insertion of an "X", in the appropriate spaces provided next to each proposed resolution. **If the member gives no**

indication (eg. leaves the spaces blank), then the proxy will be entitled to vote according to his discretion on such resolutions.

9. A member who wishes to do so should provide specific written instruction to his proxy on the vote for each candidate as soon as the candidate list is published on the Saiba website. This instruction, together with a copy of the proxy form, is to be copied to legal@saiba.org.za. In the absence of such instruction, the proxy shall be entitled to vote according to his discretion.
10. A member or his/her proxy is not obliged to use all the votes exercisable by him/her or by his/her proxy, but the total number of votes cast, or those in respect of which abstention is recorded, may not exceed the total number of votes exercisable by the member or by his/her proxy.
11. Documentary evidence establishing the authority of a person signing this proxy form in a representative capacity must be attached to this proxy form.
12. The completion and lodging of this proxy form will not preclude the relevant member from attending the Annual General Meeting and speaking and voting in person thereat to the exclusion of any proxy appointed in terms hereof, should such member wish to do so.
13. The appointment of a proxy in terms of this proxy form is revocable in terms of the provisions of s58(4)(c) read with s58(5) of the Companies Act, and accordingly a member may revoke the proxy appointment by cancelling it in writing, or making a later inconsistent appointment of a proxy, and delivering a copy of the revocation instrument to the proxy and to the Company.
14. The completion of any blank spaces provided above need not be initialled. Any alterations or corrections to this proxy form must be initialled by the signatory/ies.
15. The Chairperson of the Annual General Meeting may accept any proxy form which is completed other than in accordance with these instructions provided that he/she is satisfied as to the manner in which a member wishes to vote.